DOMICO / PRINTABLE BUYER WORKSHEET

Buying an IDA Property in Indore: Transfer Checks

An IDA address is useful information. The individual property file still needs checking.

Property / unit: _____ Visit / review date: _____

Read the IDA file in order

[ ]	**Allotment** - Who received which property?	Evidence / next step: _____
[ ]	**Tenure** - Leasehold or completed freehold?	Evidence / next step: _____
[ ]	**Compliance** - Which conditions remain relevant?	Evidence / next step: _____
[ ]	**Transfer** - Which current service route applies?	Evidence / next step: _____

Keep costs in separate buckets

[ ]	**Price** - Rs50 lakh negotiated consideration	Evidence / next step: _____
[ ]	**Old dues** - Rs80,000 to allocate and clear	Evidence / next step: _____
[ ]	**Transfer** - Obtain the actual official demand	Evidence / next step: _____
[ ]	**Registry** - Calculate stamp and registration separately	Evidence / next step: _____

Completion evidence

[ ]	**Order** - Required approval or endorsement	Evidence / next step: _____
[ ]	**Instrument** - Proper conveyance and registration	Evidence / next step: _____
[ ]	**Receipts** - Reconciled payments	Evidence / next step: _____
[ ]	**Possession** - Keys, boundaries and handover note	Evidence / next step: _____

Open questions / professional follow-up: _____

Read with the full Domico guide. This worksheet records checks; it is not a title, safety, loan or tax clearance. Verify applicable requirements for the exact property and transaction.