DOMICO / PRINTABLE BUYER WORKSHEET

Encumbrance Certificate: Meaning, Limits and Buyer Checks

A clean search result is evidence, not a complete ownership guarantee.

Property / unit: _____ Visit / review date: _____

Read the scope first

[ ]	**Property** - Correct survey, plot or unit	Evidence / next step: _____
[ ]	**Period** - Check both start and end dates	Evidence / next step: _____
[ ]	**Office** - Confirm relevant jurisdiction	Evidence / next step: _____
[ ]	**Identifiers** - Account for old numbers and names	Evidence / next step: _____

An entry appears. Now what?

[ ]	**Retrieve** - Obtain the full relevant document	Evidence / next step: _____
[ ]	**Match** - Read its exact property schedule	Evidence / next step: _____
[ ]	**Trace** - Check later release or transfer records	Evidence / next step: _____
[ ]	**Resolve** - Set the necessary closing condition	Evidence / next step: _____

EC plus other checks

[ ]	**Title** - Trace acquisition and seller authority	Evidence / next step: _____
[ ]	**Lender** - Locate originals and relevant charges	Evidence / next step: _____
[ ]	**Court** - Review relevant cases and orders	Evidence / next step: _____
[ ]	**Site** - Inspect possession and approved use	Evidence / next step: _____

Open questions / professional follow-up: _____

Read with the full Domico guide. This worksheet records checks; it is not a title, safety, loan or tax clearance. Verify applicable requirements for the exact property and transaction.